

BOARD OF PUBLIC WORKS AND SAFETY
TUESDAY, MAY 26, 2015

Members present Jonathan Stinson, James Trimble and Roland Shelton; Cary Sparks was absent.

OLD BUSINESS

1. Approve Minutes from Board of Public Works and Safety Meeting May 11, 2015

Roland Shelton made a motion to approve; this was seconded by James Trimble and approved by the Board.

2. Approve Plans and Specifications – Terre Haute Police Department Headquarters

Roland Shelton made a motion to approve; this was seconded by James Trimble and approved by the Board.

NEW BUSINESS

1. Agreement between Rooney & Company, LLC and Terre Haute Fire Department – Indiana Medicaid Freestanding Governmental Ambulance Provider Cost Report

Based on positive recommendations from the Terre Haute Fire Department and City Legal Roland Shelton made a motion to approve; this was seconded by James Trimble and approved by the Board.

2. Request for Hardship

This request was for a write off of \$774.00 for an ambulance run, it contained all the required information requested by the Board except the details of the call. James Trimble made a motion to tabled until the “run report” could be examined; this was seconded by Roland Shelton and tabled by the Board.

3. Suit Authorization

This agreement authorized referral of nine (9) individual invoices for unpaid ambulance fees. Roland Shelton made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

4. Request from Rollie’s Pizza for a Loading Zone and Handicap Parking

The area being requested as a loading zone is currently a no parking zone because there is not adequate room for a vehicle to park in this area and allow for through traffic to remain in its lane, therefore the Department of Engineering recommends that the loading zone be denied. Loading and unloading may take place within the alley to the rear of the building, City Code allows for a vehicle to be parked in the alley for loading and unloading purposes for a period not to exceed 30 minutes. General handicap parking spaces are not typically installed downtown, and are outside of the Board of Public Works and Safety’s ordinance which grants handicapped parking (Section 8-61 of the Terre Haute City Code). The ordinance allows the Board of Public Works and Safety to approve handicapped parking for a handicapped person’s residence and place of employment. Parking downtown is limited and available on a first come, first serve basis. The Department of Engineering recommends denial of the request for handicap parking. Cindi Hettlinger owner of Rollie’s Pizza attended the meeting and informed the Board she had several handicapped individuals frequenting her restaurant with no place to park, she also informed the Board she has been asking the City to repair her sidewalk so she can have a ramp installed to no avail. She also informed the Board the street lights are out in front of her business and she has been trying to get those repaired. She contacted Duke Energy and was told they are not their lights.

Larry Robbins informed her once construction is complete on the housing unit next door Redevelopment is planning some renovation that would include new sidewalks. He informed her street lights are owned by Duke Energy and they should be repaired at that time too. He informed her he would contact Duke and see if the repair could take place soon. Roland Shelton made a motion to deny the request for loading zone and handicap parking; this was seconded by James Trimble and denied by the Board.

5. Request from Vigo County Library to close Walnut between 6th and 7th on Friday, July 31, 2015

Based on positive recommendations from the Street Department and Department of Engineering James Trimble made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

6. Request from First Congregational Church to post NO PARKING on the North side of Ohio from the corner of 6th and Ohio to FFNB drive thru during Strawberry Festival on June 11, 2015 and to place picnic tables in the right of way.

Based on positive recommendations from the Street Department and Department of Engineering James Trimble made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

7. Non-Hazardous Waste Material Manifest

Soil Excavation/removal will begin May 28th on the property located at 3000 South 9th Street. Based on a recommendation from the Department of Engineering Roland Shelton made a motion to approve; this was seconded by James Trimble and approved by the Board.

8. Request for a Loading Zone– 1719 Wabash Avenue

The Department of Engineering reviewed this request and recommended to deny. The reason being there is a 20' wide alley to the rear of the building (typical alley width is 16'). The Terre Haute City Code allows for parking in the alley for a period not to exceed 30 minutes for the purpose of loading and unloading. Based on this recommendation James Trimble made a motion to deny; this was seconded by Roland Shelton and denied by the Board.

9. Request from Rollie's Pizza to close 6th Street between Wabash and Cherry on June 5th from 2 PM to 1 AM on June 6th

Brad Miller informed the Board there is major construction going on in that area and the closing is on a weekday during downtown business hours. The Department of Engineering informed the Board the active construction zone is fenced off for safety, but the contractor may need access from 6th Street. He requested signed letters from surrounding businesses and the contractor working on the 500 Wabash Avenue project. The letter from the contractor should indicate whether they are planning any overhead work or street cuts on the 6th street side of the building on the day of the street fair. It should be noted there may be dust, debris, or noise associated with the construction site during the time of the street fair. James Trimble made a motion to approve pending the receipt of a letter from Thompson Thrift; this was second by Roland Shelton and approved by the Board.

10. Payroll

Roland Shelton made a motion to certify the payroll registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by James Trimble and approved by the Board.

11. P O Registers

Roland Shelton made a motion to certify the purchase order registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by James Trimble and approved by the Board.

There being no further business James Trimble made a motion to adjourn; this was seconded by Roland Shelton and approved by the Board.

Robin A Drummy, Administrator